

Framework for proposing projects that use SSFTA resources

Date: _____

Name: _____

Description of proposal: _____

Who will be the primary organizer, or are you looking for one?

Estimated overall cost: _____

Are you requesting financial assistance from SSFTA? _____. How much? _____

What, if any, other funding sources are associated with this proposal? _____

Expense breakdown:

1. _____

2. _____

3. _____

Timeframe for project (one-time only, short term, long term, or ongoing)? _____

Timeline for completion: _____

What other people or organizations may be involved? _____

* Please note that a post-implementation review will be included in this process.

* Please submit your proposal to secretary@ssfta.com at least 1 week prior to a monthly meeting so it can be put on the agenda. Contact the secretary with any questions. Thank you.